

# Laserfiche

Powerful systems and processes  
that put your information to work

Achieve new levels of compliance and productivity with the combined power of digitization, strict records management practices and advanced process automation.



# Why choose Laserfiche for records and information management?

Large, enterprise organizations are producing data faster than ever before.



When 85%\* of this data is unstructured and unmanaged, organizations are at risk of mishandling records leading to potential financial or legal consequences.

**Take control of your information and protect your business.**



## Maximize access to information

Create a more integrated and digital work environment with a centralized repository of files that teams can easily search for, access, action and collaborate on — from anywhere.



## Enhance data security and privacy

Mitigate the risk of stolen data or cyber breaches with role-based security features and powerful data encryption without the need for complicated infrastructure or extended IT resources.



## Ensure regulatory compliance

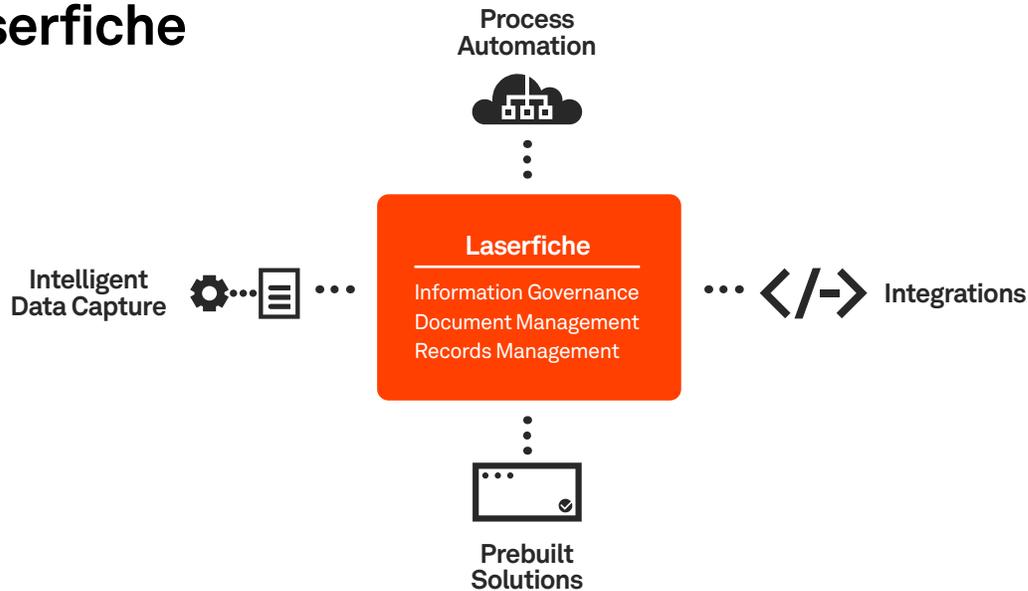
Empower your organization with a centralized platform certified by the **DoD 5015.2 standard** and designed to address the principles of **ISO 15489** for records management tasks. Flexibly set retention schedules so you can focus on establishing better governance policies across the organization.



## Streamline processes and workflows

Leverage the power of automated processes to route documents and track approvals securely across the platform. Simplified integrations with today's most popular software and applications ensure there are no barriers to collaboration.

# Key functions of Laserfiche



Work with a trusted partner that knows how to capture, connect and secure your information to unlock powerful results.

Laserfiche's effective records management practices coupled with Ricoh's Consulting Services are critical to building a broader information governance strategy. Organizations can achieve greater compliance, security and efficiency by holistically managing information assets while promoting innovation and knowledge sharing.

## Ricoh, a trusted partner

At Ricoh, we're empowering our customers to respond to our changing world with actionable insights. We believe having access to the right information translates to better agility, more human experiences, and the ability to thrive in today's age of hybrid and borderless work. Through our people, experience, and solutions, we create competitive advantage every day for over 1.4 million customers around the globe. To us, there's no such thing as too much information.

**RICOH**  
imagine. change.

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